

# NEW HOPE PSYCHIATRY, PLLC



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## PRESCRIPTION REFILL POLICY

Patient Name \_\_\_\_\_ DOB: \_\_\_\_\_

I understand that prescription refill requests need to be made at least ONE WEEK before the medication will run out, with the exception of controlled substances. Controlled substances (e.g., stimulant medications, benzodiazepines, Ambien and other sleep medications) will be refilled no earlier than three (3) days before they are due to run out.

If I have no-showed or late cancelled for an appointment with Dr. Chang, I understand that he may call in or provide a prescription for only a three day supply of medication to allow time for the appointment to be rescheduled (at which time a full prescription will be provided).

I understand that stimulant medications cannot be faxed in or called into a pharmacy and that an original prescription from Dr. Chang must be taken to the pharmacy. I understand that it is critical for me to request a new stimulant prescription in a timely manner if the medication is due to run out over the weekend or a holiday.

I understand that Dr. Chang will usually be able to call in or provide prescription refills within one business day but on occasion may require up to two business days to do so. If I do not hear back from Dr. Chang within two business days then I should contact him again.

All of my questions concerning this policy have been answered to my satisfaction.

\_\_\_\_\_  
Patient/legal guardian signature

\_\_\_\_\_  
Date